ANNUAL LEAVE 1977/78

Annual leave requirements for the year beginning 1st April, 1977 should be arranged and submitted by Sub-divisional Chief Inspectors and Heads of Departments so as to reach Divisional Headquarters by 17th January, 1977.

Each officer should have 15 days leave (11 days annual leave plus 4 rest days) during the summer period (1st May to 30th September, 1977). Rest days due to an officer should be taken in conjunction with annual leave.

When submitting dates of annual leave each officer will indicate the number of annual leave days and dates of rest days included in the period. Summer leave will normally include three Saturdays but in order to avoid a depletion of manpower at weekends it is recommended that one of those Saturdays should be part of the normal weekend. It should be understood that there must be no undue depletion of strength on Saturdays and where this occurs annual leave will take precedence over rest days.

Some difficulty has been experienced at Christmas and it is recommended that no leave be granted on Christmas Day and Boxing Day.

It has been found that some officers have been taking two or three days leave with their weekends. Whilst there is no objection to this when an officer is using up his last few days of leave, the general principle should be that leave should be taken in units of at least a week.

Not more than 20% of a section or department should be on leave at any one time.

The Royal Welsh Show will be held on 19th, 20th and 21st July, 1977. In order not to restrict the summer leave period it is hoped to be able to allow half the normal quota of officers to be on leave during the week of the Royal Welsh Show.

The present scale of annual leave is:

<table>
<thead>
<tr>
<th></th>
<th>Under 10 years service</th>
<th>10 or more years</th>
<th>17 or more years</th>
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<tbody>
<tr>
<td>Constable</td>
<td>18</td>
<td>21</td>
<td>23</td>
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<tr>
<td>Sergeant</td>
<td>20</td>
<td>23</td>
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<tr>
<td>Inspector</td>
<td>23</td>
<td>26</td>
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<tr>
<td>Chief Inspector</td>
<td>26</td>
<td>29</td>
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</table>
Leave should be planned on Section level. The following is the strength and leave entitlement of each section.

<table>
<thead>
<tr>
<th></th>
<th>Strength</th>
<th>Max. No. of officers on leave at any date</th>
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<tbody>
<tr>
<td>Newtown</td>
<td>23</td>
<td>5</td>
</tr>
<tr>
<td>Traffic</td>
<td>11</td>
<td>2</td>
</tr>
<tr>
<td>Information Room</td>
<td>5</td>
<td>1</td>
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<tr>
<td>Llanidloes</td>
<td>7</td>
<td>1</td>
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<tr>
<td>Welshpool</td>
<td>27</td>
<td>5</td>
</tr>
<tr>
<td>Llandrindod Wells</td>
<td>16</td>
<td>3</td>
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<tr>
<td>Llandrindod Traffic</td>
<td>10</td>
<td>2</td>
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<tr>
<td>Knighton</td>
<td>7</td>
<td>1</td>
</tr>
<tr>
<td>Builth Wells</td>
<td>9</td>
<td>2</td>
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<tr>
<td>Brecon</td>
<td>22</td>
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<tr>
<td>Brecon Traffic</td>
<td>12</td>
<td>2</td>
</tr>
<tr>
<td>Hay-on-Wye</td>
<td>7</td>
<td>1</td>
</tr>
<tr>
<td>Crickhowell</td>
<td>5</td>
<td>1</td>
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<tr>
<td>D.H.Q.</td>
<td>8</td>
<td>2</td>
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<tr>
<td>Senior Officers</td>
<td>12</td>
<td>2</td>
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<tr>
<td>C.I.D.</td>
<td>9</td>
<td>2</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>190</strong></td>
<td><strong>36</strong></td>
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</table>

The success of this system of annual leave depends on the co-operation of all concerned. It has worked in the past, I hope the same spirit will prevail again this year.

Enclosed for each officer is:

- List of leave party numbers
- Weekly Rest Day Rota
- Application for leave.

M.J.R. MORGAN

Chief Superintendent.
<table>
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<tr>
<th>PARTY NO.1</th>
<th>PARTY NO.2</th>
<th>PARTY NO.3</th>
<th>PARTY NO.4</th>
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<td>Ch. Insp. Jones</td>
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<td>P.C. Lunt 783</td>
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<td>P.C. Davies 709</td>
<td>P.C. Kelly 706</td>
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<td>P.C. Cox 787</td>
<td>P.C. Richards 474</td>
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<td>P.C. Owen 677</td>
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<td>P.C. Warwick 408</td>
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<td>W.P.C. King 533</td>
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<td>P.S. Davies 722</td>
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<td>P.C. Payns 782</td>
<td>P.S. Holly 401</td>
<td>P.C. Breman 597</td>
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<td>P.C. Podmore 571</td>
<td>P.C. Deny Kaw 384</td>
<td>P.C. Manchester 675</td>
<td>P.S. Johnson 652</td>
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<td>P.C. James 665</td>
<td>P.C. Blookfield 403</td>
<td>P.C. Nerdith 733</td>
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<td>P.C. Harbour 804</td>
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<td>P.C. Jones 650</td>
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<td>P.C. Cross 738</td>
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<td>Ch. Insp. Herr 769</td>
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<td>P.C. Bond 517</td>
<td>P.S. Morgan 659</td>
<td>P.S. Jones 746</td>
<td>P.C. Oakley 390</td>
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<td>P.C. Price 660</td>
<td>P.C. Watkins 626</td>
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<td>P.C. Rees 615</td>
<td>P.C. Handy 653</td>
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<td>P.C. Lewis 702</td>
<td>P.C. Gardner 152</td>
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<td>P.S. Evans 781</td>
<td>P.C. Taylor 604</td>
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TRAFFIC DEPARTMENT

P.S. Bovan 48          P.S. Warrington 139          P.C. King 284
P.C. Lewis 744         P.C. Evans 672              P.C. Davies 590
P.C. Williams 593      P.C. Hughes 322              P.C. Roderick 690
P.C. Perrier 607       P.C. Evans 771              P.C. Wilding 681
P.C. Bowen 603         P.C. Richards 689           P.C. Williams 647
P.C. Carp 329          P.C. Edwards 222            P.C. Hills 635
P.C. James 398         P.C. Taylor 575             P.C. Cowey 715
P.C. Davies 578        P.C. Kinsley 394            P.C. Jones 369
                                 P.C. Davies 530      

INFORMATION ROOM

P.C. Jones 632         P.C. Price 651              P.C. Evans 757
                                 P.C. Hughes 693
                                 P.C. Humphreys 734

C.I.D.

D.C. Jones 591         D.S. Evans 754              D.S. Williams 696
D.C. Kelly 410         D.S. Griffiths 719           D.C. Williams 82
                                 D.C. Parkhouse 58
                                 D.C. Smith 627
                                 D.C. Hopkins 336

DIVISIONAL HEADQUARTERS

The following officers will take time off as directed by the Chief
Superintendent.

Det.Ch.Insp. Bound      P.S. Davies 749              P.S. Humphreys 659
Ch. Insp. Taylor        P.S. Jones 747              P.C. Watkins 577
Insp. McCormick         D.C. Cochrane 761            D.C. Price 737
                                 P.C. Miles 208
                                 P.C. Roderick 740